



Date _____

AIA Member ID _____

2023 Chapter Transfer Request

AIA Bylaws – 2.07 Component Assignment

2.072 Assignment/Transfer. At the written request of a member, the Institute shall transfer the member's assignment from one chapter to another provided that the transferring member either lives or works within the territory of the new chapter.

If you would like to request a transfer of membership chapter assignment, please complete this form before submitting payment. Your membership dues may be subject to change based on chapter reassignment.

Personal information

| | | | |
|------------|---------------|------|------------------|
| Prefix | First | M.I. | Last |
| Address | | | Apartment/unit # |
| City | State/country | | Postal code |
| Home phone | Home email | | |
| Home fax | Cell phone | DOB* | |

Company information

| | | |
|--------------|---------------------|-------------|
| Company name | | Job title |
| Address | | Suite/floor |
| City | State/country | Postal Code |
| Office phone | Office email | |
| Office fax | Company web address | |

Mailing preference: Home Office

Primary email: Home Office

Primary phone: Home Office

Chapter information

I am requesting transfer of my local chapter to AIA _____ and my state chapter to AIA _____ based on my:

Home address OR Office address

Please return by email or fax

Email: memberservices@aia.org | Fax: (202) 626 7547