

# HamiltonAnderson

**Position Title:** Landscape Architect

**Position Status:** Full-Time

**Work Flexibility:** Hybrid

**Who is HAA?:** <https://www.hamilton-anderson.com/>

**Hamilton Anderson is seeking a Landscape Architect to join our Team!** This position will be responsible for coordinating all phases of great and exciting projects in heart of Detroit and surrounding areas; from assessing client needs, to directing staff work, to monitoring budget and quality control.

## **What you will need:**

- Professional degree from Landscape Architectural Accreditation Board (LAAB) accredited program;
- Licensed to practice landscape architecture in Michigan and ability to be certified with Council of Landscape Architectural Registration Boards for reciprocity;
- Five or more years experience after graduation.
- Advanced accreditation in green infrastructure organizations such as LEED.
- Advanced accreditation in storm water management, planning, charrette training etc.
- The ability to maintain client satisfaction through communication and design ability is imperative.
- The ability to express client objectives in a design context and to translate density and zoning issues into creative design solutions both graphically and verbally is essential.

## **What you will do:**

- Establish design direction and management of the production of studies, designs and contract documents.
- Prepare project presentation graphics, renderings and electronic media productions;
- Review landscape architectural plans for accuracy and to ensure that they conform to standards for format.
- Prepare planning and design studies for proposed projects.
- Review quantities, costs, accuracy of specifications, completeness, and constructability for complex projects.
- Write material for complex projects.
- Perform construction administration duties, ie: site observation, change orders, pay requests, RFIs, field reports, preparation of meeting minutes, etc.
- Organize and facilitate public meetings and forums.
- Ensure that the work being performed adheres to HAA quality standards by following the HAA established quality procedure.
- Actively participate in quality design reviews.
- Coordinate and manage consultants and other design disciplines.
- Attend internal and external meetings with consultants, clients, agencies and others and supervise preparation of meeting notes for distribution.

Hamilton Anderson Associates is an Equal Opportunity Employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.