

WHITE & LIEBLER | architects

POSITION AVAILABLE - PROJECT ARCHITECT

WHITE & LIEBLER ARCHITECTS is a Petoskey, Michigan based architectural firm specializing in the design and implementation of high-end residential and resort architectural projects. For over 40 years we have continued to provide the highest level of custom design and project management for our clients.

We are currently seeking a full-time **PROJECT ARCHITECT** to join our collaborative team. The ideal candidate will have strong technical skills, advanced knowledge of residential construction methods, and experience in developing a project through detailing and documentation, from concept into construction.

Required Skills and Experience

- Minimum of 5+ years of professional experience
- Professional degree (B.Arch or M.Arch) from an accredited University. Registration encouraged
- Highly proficient with Autocad, Revit, Sketchup, Adobe Suite, & Microsoft Suite software
- Strong technical skills and production experience
- Ability to both lead and work within a collaborative team
- Self motivated and able to manage time through multiple fast-paced projects simultaneously
- Ability to interact professionally with Clients, Consultants, Contractors and Staff

Areas of Accountability

- Organize, coordinate and lead projects from Design through Construction Administration
- Communicate design ideas to Clients and Consultants
- Proactively maintain and prioritize deadlines
- Prepare, coordinate and complete Construction Documents
- Mentor team members and assist in Project Delivery

Salary and Benefits

- Full-time position with highly competitive pay commensurate with experience
- Paid overtime at 1.5x hourly rate
- Paid holidays, sick time and personal time off
- Flexible working hours
- Health Insurance, Health Saving Account and Retirement Plan (SEP)

Position available immediately

Interested applicants should email a resume and cover letter to nliebner@white-liebner.com or call 231-347-6870 to discuss interest and qualifications.

White & Liebler Architects is an equal opportunity employer