



39300 W. Twelve Mile Road, Suite 180
Farmington Hills, MI 48331
248.737.0180
www.jptra.com

Architectural Technician

We are currently seeking an Architectural Technician with substantial professional skills acquired from prior work experience and education. This person works with the Project Manager/Senior Associate in the development of concepts that are incorporated into a final product in conjunction with the work of other architects and technicians. Most projects are large-scale and long-term. This position is also responsible for developing technical construction documents in Revit and/or AutoCAD and coordinating with consultants.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Work assignments are generated and reviewed by senior staff.
- Develop technical solutions for assigned tasks.
- Capable of carrying out independent assignments with minimal supervision.
- Involved in communication with consultants.
- Involved in shop drawing review.
- Reports to the Project Manager in charge of the assigned project.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

EDUCATION AND EXPERIENCE

- Bachelor's degree in Architecture.
- 5-10 years of architectural experience, exhibiting strong technical skills.
- 5 years minimum experience using Revit and AutoCAD, and developing technical drawings.

ESSENTIAL FUNCTIONS

- Strong verbal communication skills.
- Review and coordinate design and construction documents.
- Strong interpersonal skills.

WORK ENVIRONMENT

- Work is performed in a typical office work environment using a PC.
- Travel may be required.

JPRA is an Equal Opportunity Employer. This challenging position will provide the appropriate candidate with rewarding career opportunities, a professional teamwork environment, and an outstanding salary/benefit package, including paid overtime and bonus potential.

TO APPLY

Please submit your resume via email to careers@jptra.com and we will maintain it on file for one year. Please include a cover page with a summary of your skills, how your skills would complement this position and your salary requirement.