Project Manager

Oversees the day to day tasks of the Project Design and Construction documentation, monitor progress of Team and Consultants, review plans to ensure they meet the requirements of the client. Work closely with the Project Architect and interact with the Client and consultants day to day. Perform such tasks as Site Surveys, Code Analysis, Scheduling, coordinating Consultant drawings, and issuing drawings at various stages (review, permit, Bids, etc). Review Drawings for quality control. Architectural Degree required, licensure optional.